



# Town of Johnstown

**TOWN COUNCIL**  
**450 S. Parish, Johnstown, CO**  
**Monday, October 05, 2020 at 7:00 PM**

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*MISSION STATEMENT: "The mission of the government of the Town of Johnstown is to provide leadership based upon trust and integrity, commitment directed toward responsive service delivery, and vision for enhancing the quality of life in our community."*

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## **AGENDA**

### **CALL TO ORDER**

**Pledge of Allegiance**

### **ROLL CALL**

### **AGENDA APPROVAL**

### **PUBLIC COMMENT**

*Members of the audience are invited to speak at the Council meeting. Public Comment is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak on the same position on a given item, they are requested to select a spokesperson to state that position.*

### **CONSENT AGENDA**

*The Consent Agenda is a group of routine matters to be acted on with a single motion and vote. Council or staff may request an item be removed from the Consent Agenda and placed on the Regular Agenda for discussion.*

1. Meeting Minutes - September 21, 2020
2. List of Bills

### **TOWN MANAGER REPORT**

3. October 5 Report

### **TOWN ATTORNEY REPORT**

### **OLD BUSINESS**

### **NEW BUSINESS**

4. Resolution 2020-29 - Supporting Johnstown Milliken School District Ballot Issues 5A & 5B

### **COUNCIL REPORTS AND COMMENTS**

### **MAYOR'S COMMENTS**

### **ADJOURN**

### **WORK SESSION**

5. Comprehensive Plan Update

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## AMERICANS WITH DISABILITIES ACT NOTICE

**In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at (970) 587-4664 within 48 hours prior to the meeting in order to request such assistance.**

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# Town of Johnstown

**TOWN COUNCIL REGULAR MEETING  
450 S. Parish, Johnstown, CO  
Monday, September 21, 2020**

## MINUTES

### CALL TO ORDER

Mayor Lebsack called the Town Council meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

### ROLL CALL

#### PRESENT

Mayor Gary Lebsack  
Councilmember Chad Young  
Councilmember Amy Tallent  
Councilmember Jesse Molinar  
Councilmember Kevin Lemasters  
Councilmember Troy Mellon

#### ABSENT

Councilmember Damien Berg

STAFF PRESENT: Matt LeCerf, Town Manager, Avi Rocklin, Town Attorney, Brian Phillips, Chief of Police, Marco Carani, Public Works Director, Mitzi McCoy, Finance Director, Kim Meyer, Planning Director and Jamie Desroiser, Communication Manager.

### AGENDA APPROVAL

Motion made by Councilmember Molinar, seconded by Councilmember Mellon to approve the Agenda as submitted. Motion carried with an aye vote.

### SPECIAL PRESENTATIONS

1. Jake Bachman - Johnstown Downtown Development Association – Mr. Bachman was present to update the Council on the Johnstown Downtown Development Association plans and projects for the upcoming year. They are working on updating the web-site, advertising/marketing the downtown area, bringing back Farmers Market, Trick or Treat Street and Johnstown Jingle.
2. Ryan Schaefer - Regional Growth and 2534 Update – Mr. Schaefer shared information with Council on some future projects and issues affecting regional growth.
3. Tate Engineering - Downtown Drainage Project – Mr. Alex Hoime, from Tate Engineering gave a brief overview of the Downtown Drainage Project planned for construction in 2021.

September 21, 2020

Page 2

## CONSENT AGENDA

Motion made by Councilmember Mellon, seconded by Councilmember Lemasters to approve the Consent Agenda. Motion carried with an aye vote.

4. Meeting Minutes - September 9, 2020
5. August Financials
6. Second Reading Ordinance 2020-183 an Ordinance Amending Section 7-121 and 7-138 of the Johnstown Municipal Code Concerning Rodent Pests
7. Resolution 2020-27, A Resolution Finding Substantial Compliance for Initiating Annexation Proceedings and Setting a Public Hearing Date for the Podtburg Annexation
8. Amendment to Non-Irrigation Season Reusable Effluent Designation Agreement

## NEW BUSINESS

### 10. Public Hearing - Resolution 2020-28 Approving the Service Plan for Johnstown Farms East Metropolitan District

An application for approval of a Service Plan was submitted for Johnstown Farms East Metropolitan District by TF Johnstown Farms, L.P., the owner of the property; for the development known as Johnstown Farms East. The Service Plan is consistent with the Town of Johnstown's Model Service Plan. The maximum debt mill levy for the District is 40 mills. The maximum operations and maintenance mill levy are 10 mills, however, if a majority of the Board of Directors of the District is composed of owners or occupants of the residential properties, the Board may eliminate the maximum operations and maintenance mill levy. The Town Council must approve the Service Plan prior to the formation and operation of the District.

Mayor Lebsack opened the public hearing and heard from the town's representatives Carolyn Steffl of Moses Wittmeyer Harrision & Woodruff PC and Stacey Erlinger of Stifel Public Finances. The applicant's representative Mr. Zachary White also spoke. There being no public comments the public hearing was closed

Motion made by Councilmember Mellon, seconded by Councilmember Young to Approve Resolution 2020-28, Resolution Approving the Service Plan for Johnstown Farms East Metropolitan District. Motion carried with an aye vote.

## ADJOURN

There being no further business the meeting adjourned at 9:08 p.m.

Mayor

Town Clerk

**Town of Johnstown**  
**List of Bills - August 22, 2020 - Sept 25, 2020**

Item #2.

<u>Vendor</u>	<u>Description</u>	<u>Department</u>	<u>Amount</u>
4990 Ronald Reagan LLC	Substation lease	PD	1,519.75
A-B & C Enterprises, Inc.	Police equipment	PD	95.18
Ace Hardware	Supplies	PW	1,129.04
Adamson Police Products	Office equipment/uniforms	PD	444.89
AG Wassenaar Inc	Road survey	PW	33,500.00
All Copy Products, Inc	Copier lease	PD	443.45
Aqua Engineering	Sewer expansion design	PW	30,222.52
Arapahoe Rental	Sprinkler repairs	PW	245.10
ARCO Concrete, Inc	Art piece	YMCA	887.00
Arrowhead Scientific Inc.	Evidence supplies	PD	305.08
B. H. Enterprises, Inc.	Chemicals	PW	1,017.74
BeWell Yoga	Grant	ADM	4,500.00
BHA Design Incorporated	I-25 project	PW	2,002.50
Brandon Copeland	Professional Services	ADM	525.68
Browns Hill Engineering & Controls	Equipment repair & chemicals	PW	2,074.20
C & L Water Solutions, Inc	PRV repairs & inspections	PW	5,585.36
Card Services	Supplies	ALL	4,280.84
Caselle, Inc	Software support	ADM	1,552.00
Central Square Technologies, LLC	Trakit	ADM	22,280.20
Central Weld County Water District	Water purchase	PW	589.32
CenturyLink	Alarms	PW	245.71
Cintas	Mat service	PW	241.05
Colo. Dept. Of Public Health	Annual emission fee	PW	1.15
Colorado Analytical Labs	Lab testing	PW	1,005.00
Colorado Assoc of Chiefs of Police	Membership dues	PD	300.00
Colorado Materials, Inc.	Rip rap for CR 50 & rock for lake banks	PW	9,811.03
Colorado Politics	Subscription	ADM	24.00
Connell Resources, Inc.	WCR 50 project	PW	750,885.18
Consolidated Home Supply Ditch &	Service line & transfer fee	PW	11,268.00
Coren Printing, Inc	Ticket printing	PD	152.00
Coulson Excavating Co Inc	Asphalt repairs	PW	2,539.60
Dana Kepner Co.	Meters & parts	PW	6,467.85
DBC Irrigation Supply	Irrigation supplies	PW	1,416.54
Department of Labor	Boiler inspection	PW	40.00
Dickerson, Brad	Training	PD	210.00
DPC Industries Inc	Chemicals	PW	36,311.91
Envirotech Services, Inc	Ice slicer	PW	5,529.65
Ergomed	Employment screening	ADM	400.00
Fastenal	Pump	PW	295.68
Felsburg Holt & Ullevig Inc	Billback - Engineering services	ADM	4,930.00
Felsburg Holt & Ullevig Inc	CR 50 project	PW	5,270.00
Ferguson Waterworks	Hydrant valve & irrigation parts	PW	380.41
First Class Security Systems	Fire system monitoring	ADM	128.80
First National Bank	Custodian fees	ALL	5,147.33
First National Bank of Omaha	Supplies	ADM	125.00
Fuerte Inc.	Hydrant meter refund	PW	1,500.00
Galloway & Company, Inc.	Design work for CR 50	PW	1,033.55
Gamez, Shirley Newsom	Mileage	ADM	65.00
Glenn A. Jones Library	Monthly support	LIB	85,221.66
Go Play Inc.	Pour in place pad	PW	43,824.10
Grainger, Inc.	Repairs & parts	PW	1,920.89
Green Hills Sod Farm Inc	Sod	PW	172.80
Ground Engineering Consultants, Inc.	Soils testing	PW	2,500.00
H & E Equipment Services, Inc.	YMCA construction	YMCA	10,348.13

**Town of Johnstown**  
**List of Bills - August 22, 2020 - Sept 25, 2020**

Item #2.

Hach Company	Chemical pumps	PW	5,528.70
Hays Market Inc	Supplies	PW	18.74
HD Supply	Curb repair	PW	197.95
Helton & Williamsen, P.C.	Bill Back - Engineering services	ADM	28,817.50
Helton & Williamsen, P.C.	Engineering services	ADM	157.50
Herbert Instrumentation Services LLC	Surge tank suppression	PW	1,685.00
Hill & Robbins, PC	Legal Services	ADM	4,206.50
Honstein Facility Service	Repairs	PW	250.00
Hulson Properties LLC	Refund balance of deposit	ADM	6,107.36
IMEG Corp	Engineering services-billback	ADM	1,260.00
Infosend, Inc.	Utility bill printing	PW	2,671.92
Insight North America, LLC	Investment Services	ADM	3,028.01
J&D Creations	Face masks	ADM	712.60
J&S Contractors Supply Co.	School /stop signs	PW	3,822.61
JCM Transport	Grant	ADM	6,000.00
John Cutler & Associates	Audit	ADM	1,500.00
John Deere Financial	Equipment pump	PW	349.99
Johnstown Breeze	Publications	ADM	1,101.39
Johnstown Monuments	Repairs	PW	832.00
J-U-B Engineers, Inc.	Water tower work	PW	32,624.70
Kelly Supply Co	Repair parts & materials	PW	269.62
Kinsco, LLC	Uniforms	PD	296.64
L G Everist Inc	Gravel	PW	289.01
Larimer County Sales Tax Administrator	Use Tax - reimbursement	ADM	7,147.92
Larry H Miller Ford Lakewood	Town vehicle	ADM	28,160.00
Law Office of Avi Rocklin LLC	Bill Back - Legal services	ADM	12,736.00
Lawn Police Lawn & Landscape	Weed mowing	PD	85.00
Lazar, Michael	Municipal court judge	ADM	3,990.00
Legacy Mechanical, Inc.	Furnace repair	PW	390.00
Logan Simpson	Comp plan	ADM	4,499.60
Loveland Barricade LLC	Street marking & signs	PW	18,316.00
Lowe's	Tools & supplies	PW	216.78
Mac Equipment, Inc	Equipment repair	PW	208.39
Master's Transportation, Inc.	YMCA equipment	YMCA	42,700.00
McDonald Farms Enterprises Inc	Grease removal	PW	6,625.00
Milliken Johnstown Electric	Motor testing & parts/repairs	PW	558.47
Miracle Recreation Equipment	Equipment repair	PW	252.84
Moses, Wittemyer, Harrison&Woodruff, PC	Legal - Billback	ADM	2,830.50
Mountain States Pipe & Supply	Meter parts	PW	115.81
MTech Mechanical Technologies Group Inc	AC repair	PW	640.00
Municipal Treatment Equipment Inc.	Tubing for chemicals	PW	308.46
Municode	On line hosting	ADM	300.00
Nalco Company LLC	Chemicals	PW	29,467.47
Napa Auto Parts, Inc	Vehicle supplies	PW/PD	1,442.20
Northern Colorado Water	Water assessment	PW	21,490.65
O.J. Watson Company Inc	Grader blades	PW	186.02
Office Depot Business Credit	Office supplies	ALL	563.37
Otak	Little T trail design	PW	5,354.25
Pitney Bowes Global	Postage meter	PD/ADM	265.97
Poudre Valley REA	Utilities	PW	13,680.14
Praesidio Consulting	Grant	ADM	5,100.00
ProCode Inc.	Building inspection services	PW	12,750.00
R.H. Crown Co., Inc.	Supplies	PW	(48.99)
Ramey Environmental Compliance Inc.	ORC services & repairs	PW	17,995.20
Revelation Steel, LLC	Hand rail	PW	31.97

**Town of Johnstown**  
**List of Bills - August 22, 2020 - Sept 25, 2020**

Item #2.

Rhinehart Oil Co., Inc.	Fuel	ALL	8,477.25
Rock Soft Chenille & Embroider	Shirts	PW	92.19
RockSol Consulting Group Inc.	Professional Services	ADM	1,313.50
Rowley, Tyler	CDL physical	PW	100.00
Royal-T	Jet services	PW	205.00
S4 Water Sales and Service, LLC	Media project	PW	13,647.57
Sam's Club MC/SYNCF	Supplies	ALL	370.35
Santiagos Restaurant	Grant	ADM	10,000.00
Sobeski, Jeff	Cert. testing	PW	100.00
Swift Builders LLC	Hydrant meter refund	PW	1,500.00
Tait & Associates, Inc.	Storm design old town	PW	33,281.40
TDS	Telephone/modem	ALL	2,627.78
Teaching Strategies, LLC	YMCA costs	YMCA	1,200.00
Teledyne Instruments, Inc.	Service of lube system	PW	252.00
The Harry Lateral Ditch Company	Review costs	PW	1,823.00
The Home Depot/GEFCF	Range equipment	PD	643.69
T-Mobile	Internet	PD	32.56
Town & Country Fence Co.	Gate remote programming	PW	220.00
TruGreen Chemlawn	Grounds maintenance & tree service	PW	1,623.15
U.S. Postal Service	PO box fee	PD	94.00
United Power, Inc	Street lights	PW	1,597.20
USA Bluebook	Parts for equipment	PW	634.27
Utility Notification Center	Locates	PW	734.57
Utility Refund	Utility refunds	ADM	6,676.03
VCA Fort Collins Animal Hospital	Vet services	PD	965.33
Vector Disease Control	Mosquito spraying	PW	6,613.00
Veris Environmental, LLC	Sludge removal	PW	1,824.57
Verizon Wireless	Cell phones	PW/PD	3,164.14
Vondy, Kris	Reimbursement	PW	100.00
Wagner Equipment Co.	Generator service & pump	PW	2,810.06
Warehouse Supply Inc	Tools	PW	14.28
Waste Management	Trash services	PW	61,098.95
Wazee Electric	Motor repair	PW	5,816.18
Weld County Dept of Public	Lab services	PW	1,716.00
Weld County Sheriff	Jail fees	PD	28.98
Western Fire Extinguisher	First aid kit	PD/PW	151.15
Windstream	Telephone/internet	ALL	1,121.68
Winters, Hellerich & Hughes, L	Prosecuting attorney services	ADM	5,670.00
WR Investment, LLC	Reimbursement agreement	ADM	36,800.00
Xcel Energy	Utilities	PW	76,979.82
YMCA of Northern Colorado	Sponsorship & monthly support	ADM	171,666.68
Yost Cleaning	Monthly cleaning service	ALL	2,804.00
			1,909,588.96



# Town of Johnstown

## MEMORANDUM

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TO: Honorable Mayor and Town Council Members

FROM: Matt LeCerf, Town Manager

DATE: October 5, 2020

CC: Town Staff  
Local Media

SUBJECT: Town Manager's Report

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Upcoming Town Council Work Sessions – If there are topics that the Council would like staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 10/13/2020 – FY 2021 Budget Work Session (Tuesday 6:00 p.m.)
  - 10/19/2020 – Regular Town Council Meeting
  - 11/02/2020 – Regular Town Council Meeting
  - 11/16/2020 – Regular Town Council Meeting
- 

### **Administration, Finance, & Planning**

- *Comprehensive Plan* – The Steering Committee met September 30<sup>th</sup>. We have some final community engagement questions posted online, on our social media, and with display boards at the Library, YMCA and Town Hall. Plan drafting will occur through October, with a Council work session and public draft scheduled by the end of the month.
- *Planning & Zoning Commission* – The PZC held a hearing for a Conditional Use Grant for a residential (single family) use in the CB (Central Business) zone on September 30<sup>th</sup>. Three hearings are scheduled on October 14<sup>th</sup> – Podtburg Annexation & ODP, Greybill Annexation & HA Zoning, and another Conditional Use Grant for a residence in CB.
- *Caselle Conference* – Caselle is hosting their annual conference online in a virtual format and are making it free to all attendees this year. It is a wonderful opportunity for staff to participate in extra training on this software.

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- *2021 Budget* – Work is continuing on the 2021 Budget. The first public hearing is planned for November 16, 2020.
- *Network System Assessment* – The Town has engaged with American Cyber Security Management to perform an analysis of our network. Completion is expected in about 45 days with recommendations as necessary to improve the security of our system.
- *YMCA Construction* – The Town received the final pay request including all retainage for the YMCA construction from A & P. The request is being reviewed and provided there are no outstanding items, this final pay request will be released in the month of October.
- *Property Appraisal* – The Town has engaged with an appraiser to value the property Council has spoken about related to a potential property acquisition. The appraisal is expected in 45-60 days at which time it will be presented to Council in Executive Session for direction to Staff.

## **Police Department**

### ***Training***

- *Department Training* – Classes for Victim Advocates, Evidence Packaging, and Critical Incidents were taught by Commander Sanchez
- *FBI Command College* – Sergeant Williams attended the FBI Command College. He learned about leadership topics and FBI resources.
- *Narcotics Training* – Sergeant Brown attended Narcotics Enforcement and Trafficking in Hotel/Motel and Parcel/Freight.
- *K9 Decoy Training* – Officer Ward attended K9 Decoy School where he learned how to properly be a decoy for our K9. Officer Kehr and K9 Vasco also helped with this training.

## **Public Works Department**

### ***Streets, Stormwater, & Parks***

- *CR 50* – The County Road 50 project is complete. Connell Resources finished the final 300 feet of road work on September 25. Final documentation was submitted to DOLA for closeout of the grant and project.
- *Dam* – On Friday, September 25, the Town of Johnstown received our annual dam inspection from the State of Colorado. During that inspection, a small leak was discovered on the downstream side of the low-level overflow structure on the east side of the dam. The inspector had concerns of a breach in the dam. Dam officials contacted Weld County Emergency Management and held a conference call with all parties to discuss what the next steps would be. It was agreed that no immediate concerns of a breach were apparent and corrections to fix the leak were implemented. The leak was caused from an inflated plug in the drain pipe that lost air and started draining the overflow pipe. Discussions to correct this was handled by State Officials, Town Engineer, and the Public Works Director. Divers were hired to install a new plug and the old structure was filled with concrete. Rebuilding the entire overflow drain was

recommended and we have asked J&T Consultants to start the design process of a new structure. Cost for construction will be incorporated into the FY 2021 budget.

- *Cemetery* – The foundation for the Columbarium was poured. Delivery of the Columbarium is expected during the week of October 5.
- *Gravel Roads* – Blading of County Roads 3, 20C, 42, 44, and 46 was recently completed. CR 3 and 20 had mag chloride applied to help with dust control. We also applied mag chloride on CR 46 in certain areas where dust has been an issue.
- *Sweeper* – The Pelican was delivered on September 30. It will begin running as long as weather permits.
- *Parks*. – Parks are still being disinfected at least 3 times per week. We are looking to see what can be used this winter to avoid ice on playground structures if disinfecting continues. Irrigation systems are being blown out for the season.
- *Hydrant Flushing* – Hydrant flushing is scheduled through the month of October. We will have a crew out every day, weather permitting. Our goal is to do at least half of the hydrants in Town this fall and complete the other half next spring.
- *Water Plant* – New cable was replaced on the DAF unit. This cable is what operates the alternating of the two DAF units. The chlorine pump recently went out and a new one was purchased and replaced. Multiple air lines were also replaced around the plant that operate the valves.
- *Lone Tree Station* – Pump #1 was repaired at the pump house. #1 went down a week or so ago and repairs are complete. The sump pump also went out in the vault in Lone Tree. This was also replaced. We are on schedule for Nov 1<sup>st</sup> to replace and finish the upgrades to the pump station as budgeted in 2020.
- *Wastewater Plants* – Staff is almost finished removing overgrown cattails around Pond #2 at the CWWTP. New surge protectors were installed at central to help with power blips. Aqua Engineering is almost finished with the utility plan. Once completed, it will be submitted for approval by North Front Range Water Quality Planning Association.
- *CMAR Project* – IMEG and Staff are finalizing the sewer capacity project. We will be presenting to NFRWQPA at the end of October for review. Once approved, we are hoping to start construction by the end of the year.



# Town of Johnstown

## TOWN COUNCIL AGENDA COMMUNICATIONS

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**AGENDA DATE:** October 5, 2020

**SUBJECT:** Resolution 2020-29 Supporting Johnstown-Milliken School District Re-5J Ballot Issues 5A & 5B On The November 3, 2020 General Election Ballot

**ACTION PROPOSED:** Consider Approval of Resolution 2020-29 as presented

**ATTACHMENTS:** 1. Resolution 2020-29

**PRESENTED BY:** Matt LeCerf, Town Manager

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### AGENDA ITEM DESCRIPTION:

Enclosed for your review and consideration is a Resolution of Support for the Johnstown-Milliken RE-5J School District Ballot Issues 5A & 5B election in November 2020. The ballot issues are focused on providing both the Johnstown and Milliken communities with new school facilities and enhancing our children’s learning opportunities and environment. As we all know, schools are a critical component to the success of a community and are a key starting point to the life-long learning of our youth, who are the future of our community. Approval of this resolution would show support for their Ballot measures which will be determined on the November 3, 2020 election schedule.

### LEGAL ADVICE:

Elected Officials are permitting to take positions related to ballot measures as provided in C.R.S. §1-45-117(1)(b)(III)(A) by passing resolutions related to specific positions on these matters.

### FINANCIAL ADVICE:

Not Applicable

**RECOMMENDED ACTION:** Approve the Resolution of Support for the RE-5J School District Ballot measures 5A & 5B.

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**SUGGESTED MOTIONS:**

**For Approval**

I move to approve Resolution 2020-29 in support of the Johnstown-Milliken RE-5J School District Ballot Issue 5A & 5B.

**For Denial**

I move to deny Resolution 2020-29 in support of the Johnstown-Milliken RE-5J School District Ballot Issue 5A & 5B.

*Reviewed and Approved for Presentation,*

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Town Manager

**TOWN OF JOHNSTOWN, COLORADO  
RESOLUTION NO. 2020-29**

**SUPPORTING JOHNSTOWN-MILLIKEN SCHOOL DISTRICT RE-5J  
BALLOT ISSUES 5A & 5B ON THE NOVEMBER 3, 2020  
GENERAL ELECTION BALLOT**

**WHEREAS**, the Town of Johnstown (“Town”) and the Johnstown-Milliken School District RE-5J have a strong collaborative partnership; and

**WHEREAS**, the Johnstown-Milliken School District RE-5J is a vital component of the Town, that helps to foster community and inspires a tradition of excellence that drives residents to move to, and businesses to locate in, the Town; and

**WHEREAS**, the Johnstown-Milliken School District RE-5J serves 3,900 students in aging facilities, including, among other facilities, a high school built in 1968 and an elementary school built in 1952; and

**WHEREAS**, based on reasonable projections given the growth in Northern Colorado, the Johnstown-Milliken School District RE-5J expects student enrollment to increase by over fifty percent (50%) in the next ten years; and

**WHEREAS**, the Johnstown-Milliken School District RE-5J has found and determined that its facilities are no longer able to meet the needs of the current and growing student population; and

**WHEREAS**, the Johnstown-Milliken School District RE-5J developed a long range facilities’ plan seeking to address the safety and security needs of the school district, build sufficient capacity to ensure that there is space to grow, improve existing facilities and design space to readily add more classrooms when needed; and

**WHEREAS**, to accomplish the foregoing and generate revenue to implement the long range facilities plan, the Johnstown-Milliken School District RE-5J placed Ballot Issue 5A & 5B on the November 3, 2020 general election ballot seeking a mill levy increase to issue bonds; and

**WHEREAS**, Ballot Issue 5A will ensure revenues are provided to: expand the career and technical education programs at Milliken Middle School and Roosevelt High School; attract and retain quality teachers and staff; and provide additional safety, security, and mental health personnel across the district; and

**WHEREAS**, Ballot Issue 5B will ensure revenues from a general obligation bond are provided to: construct a new high school; provide matching money for an \$9.3 million grant received to construct a new elementary school in the Town of Johnstown; among other critical needs throughout the RE-5J District; and

**WHEREAS**, Town Council of the Town of Johnstown desires to express public support for Ballot Issue 5A & 5B as the services provided by the Johnstown-Milliken School District RE-5J are instrumental and crucial to the health, safety and welfare of the citizens of the Town of Johnstown and the public; and

**WHEREAS**, C.R.S. §1-45-117(1)(b)(III)(A) authorizes the Town Board to pass a resolution in support of ballot issues.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF JOHNSTOWN, COLORADO, THAT:**

1. The Town Council of the Town of Johnstown hereby supports Ballot Issue 5A and Ballot Issue 5B, which will appear on the November 3, 2020 general election ballot in Weld County.

2. The Town Council of the Town of Johnstown urges the electors of the Johnstown-Milliken School District RE-5J to vote YES on Ballot Issue 5A and Ballot Issue 5B for the betterment of our children, our families, and our community.

**PASSED, ADOPTED, AND APPROVED** at a regular meeting of the Town Council of the Town of Johnstown on this 5<sup>th</sup> day of October, 2020.

**TOWN OF JOHNSTOWN, COLORADO**

**ATTEST:**

By: \_\_\_\_\_  
Gary Lebsack, Mayor

By: \_\_\_\_\_  
Diana Seele, Town Clerk



# Town of Johnstown

## TOWN COUNCIL WORK SESSION AGENDA COMMUNICATION

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**AGENDA DATE:** October 5, 2020

**SUBJECT:** Comprehensive Plan Update Work Session

**ATTACHMENTS:** Draft Town Mission-Vision-Values and Plan Guiding Principle  
Draft Comprehensive Plan Outline

**PRESENTED BY:** Kim Meyer, Director of Planning & Development  
Jennifer Gardner, Logan Simpson (Consultant)

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### WORK SESSION DESCRIPTION:

Town Staff and the consultant will present a brief progress report on the Comprehensive Plan Update. A draft plan outline is attached for discussion and feedback. Additionally, the team will seek feedback on areas within the Johnstown GMA for continued development of a draft Future Land Use Plan.

Since the previous Town Council Work Session, the plan team has completed the following:

- Conducted one-on-one interviews with community stakeholders including the fire districts, planning directors and staff of surrounding municipalities, school superintendents, public works staff, and business owners;
- Completed a series of online questionnaires and quick polls, in addition to a very successful Town Hall event, to listen to the community members ideas on core values and opportunities;
- Had five very productive meetings with the Steering Committee, which is currently guiding and shaping the draft goals and strategies
- Published a celebratory vision document
- Developed a preliminary plan outline and draft Future Land Use Map

Over the past nine months, the community, committee, and team have been shaping the plan update and developing potential goals and strategies. There is a solid direction for the plan, as represented in the guiding principles and integral themes, that build on and align with the Town Council mission, vision, and values. The consulting team is nearing completion of a document

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assessing the existing conditions of the community with regards to housing, economy, parks/recreation, cultural amenities, schools, public services, and hazards. This information will be incorporated into the plan document itself.

The Work Session will focus on:

- A brief summary of who we have heard from and what we have heard from the community.
- The principles and integral themes that resulted from the values and visioning exercises early on.
- An overview of the draft plan format, highlighting the opportunities that surfaced in phase two of the outreach effort.
- The Future Land Use map concept.

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*Reviewed and Approved for Presentation,*

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Town Manager





## COMPREHENSIVE PLAN UPDATE TOWN MISSION, VISION & VALUES GUIDING PRINCIPLE - THEMES

### TOWN MISSION, VISION, & VALUES

**Mission:** Enhancing the quality of life of our residents, businesses, and visitors through community focused leadership.

**Motto:** *The Community That Cares*

**Vision:** Long Version: Johnstown will be known for connecting community with opportunity.

Short Version: Connecting community with opportunity.

**Values:** **Johnstown** Communication  
Accountability  
Respect  
Excellence  
Stewardship

### GUIDING PRINCIPLE FOR THE COMPREHENSIVE PLAN

Johnstown celebrates our small-town heritage built from strong agricultural roots. We promote dynamic approaches to innovation and new trends, while maintaining our quality of life. Johnstown is a resilient, vibrant, and connected community that offers diverse and inclusive opportunities for generations of residents to live, work, and play.

### INTEGRAL THEMES

#### Johnstown is **resilient**

Johnstown's culture, values, and mix of land uses, services, and natural amenities cultivate our high quality of life and adaptability as a resilient community.

#### Johnstown is **vibrant**

Johnstown is a vibrant community that leverages our walkable, historic downtown and traditional neighborhoods, with new innovative commercial and residential areas, offering diverse opportunities to enjoy and create lively and thriving business areas, neighborhoods, and civic spaces.

#### Johnstown is **connected**

Johnstown provides a purposefully-designed and connected network of neighborhoods, transportation routes, events, services, and spaces to create a safe and inclusive environment for our diverse and growing community.



# COMPREHENSIVE PLAN UPDATE

## DRAFT OUTLINE | OCTOBER 1, 2020

### Acknowledgements

- Thanks to Town Council, Town Staff, Steering Committee, Stakeholders, Consultants, others.

### Plan at-a-glance

- Executive summary
- The process (infographics like in South Jordan Plan, showing engagement numbers, etc)
- Resulting overarching goals (high level, like in South Jordan Plan)

### Chapter 1: Introduction

- How to use the comprehensive plan
- Development/organization of the plan
- Community involvement – high level overview (full summaries included in appendices)

### Chapter 2: Guiding Principle and Integral Themes

- Overall Town Mission, Vision, and Values- foundation, alignment
- Comprehensive Plan Guiding Principle
  - State the principle and how it was developed
- Integral themes
  - State themes and establish icons for each to carry through the document
  - Establish the foundation for the “connections” throughout the document
    - Include explanation of the 5 elements that follow and their connection to this chapter

### Chapter 3: Where We Live

- Existing conditions related to Neighborhoods, Housing and Community
- Accomplishments since the last Plan
- Key challenges and opportunities
- What we heard from the community
- Goals and Strategies (include icons to show tie to vibrancy, resiliency and connectivity for each goal)

### Chapter 4: Where We Work and Shop

- Existing conditions related to Employment, Commercial and Retail
- Accomplishments since the last Plan
- Key challenges and opportunities
- What we heard from the community
- Goals and Strategies (include icons to show tie to vibrancy, resiliency and connectivity for each goal)

### Chapter 5: Where We Play

- Existing Conditions on Parks, Recreation, Open Spaces, and Cultural Amenities
- Accomplishments since the last Plan
- Key challenges and opportunities



- What we heard from the community
- Goals and Strategies (include icons to show tie to vibrancy, resiliency and connectivity for each goal)

#### **Chapter 6: How We Move**

- Existing conditions related to Mobility and Transportation
- Accomplishments since the last Plan
- Key challenges and opportunities
- What we heard from the community
- Goals and Strategies (include icons to show tie to vibrancy, resiliency and connectivity for each goal)

#### **Chapter 7: How We Serve**

- Existing Conditions related to Infrastructure, Hazard Mitigation, and Public Services
- Accomplishments since the last Plan
- Key challenges and opportunities
- What we heard from the community
- Goals and Strategies (include icons to show tie to vibrancy, resiliency and connectivity for each goal)

#### **Chapter 8: Future Land Use Map** *(could be placed in Intro chapter instead...)*

- Land Use categories
  - Description of each category
  - Density and intensity ranges and representative character images for each category
- Future Land Use Map (framework map)

#### **Chapter 10: Implementation Plan**

- Overview
  - Measuring our success
  - Key indicators explained
  - Adaptive management tools
  - Accountability
- Implementation matrix
  - Implementation actions and projects
  - Parties responsible for implementation
  - Approaches/resources for continued community involvement

#### **Glossary of Terms**

#### **Appendices**

- Community Involvement Summary #1
- Community Involvement Summary #2
- Existing Conditions Document